



POW Europe is beyond its initial founding phase and we are looking to fill for the following volunteer position to expand our activities and solidify our operations. This is a great opportunity to gain valuable work experience while doing something to help protect our planet from climate change.

POW helps passionate outdoor people protect the places and lifestyles we love from climate change. We are a community of athletes, scientists, creatives, and business leaders advancing non-partisan policies that protect our world today and for future generations.

### **VOLUNTEER OPPORTUNITY (M/F/D)**

We would be happy to delegate the upcoming tasks to people who already have experience in similar functions:

#### **\* FINANCIAL CONTROLLING**

You determine the time frame of your engagement yourself. Ideally, but not mandatory, you should be resident in Innsbruck(-area) and have a passion for outdoor sports and climate action.

We look forward to hearing from you. Please get in touch, attaching your CV, a motivational letter and a description of your previous experience to [soeren@protectourwinters.eu](mailto:soeren@protectourwinters.eu).

*TURN YOUR PASSION INTO PURPOSE*

#### About POW Europe

POW Europe leverages the power of our network of nine national POW chapters in Europe, Austria, Germany, France, Switzerland, Finland, Norway, Sweden, Italy and the UK... and counting. From northern Lapland to the southern Alps and Pyrenees, our national chapters are strongly rooted in their communities and have their ear to the ground on national and local issues.

POW Europe transforms those local strengths into cohesive and impactful Europe-wide climate action. At the same time, we amplify national campaigns, provide centralised, expert support to the network and a single, coordinated point of contact for European partners.

POW is uniquely effective at inspiring, uniting and empowering our community to get engaged in effective climate action. And their impact is amplified exponentially when combined with the reach of our partner athletes, brands and resorts. We believe that all passionate outdoor people, brands and destinations can and should be effective climate advocates.

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## **JOB DESCRIPTION - FINANCE CONTROLLING VOLUNTEER**

We are looking for a motivated individual to act as a financial controlling volunteer to join our team and help our organization develop a solid bookkeeping, controlling and accounting system to meet our associations financial reporting requirements and financial planning and budgeting throughout the year.

Financial volunteer responsibilities include supporting the day-to-day bookkeeping, the preparation of financial reports and financial controlling.

Ultimately, you will work to ensure a transparent, solid and efficient financial management while also interacting with our organization's leaders to ensure financial commitments are followed.

### Responsibilities

- Support in the day-to-day bookkeeping, helping in the issuing of donation requests, invoicing customers, making sure bills are paid, ensuring there are no errors on any documents, and tracking revenue and expenses in general.
- Support in the associations budgeting, cost allocation analysis, preparation of financial statements and forecasting in close collaboration with the accounting firm that is currently supporting POW Europe.
- Drafting and managing budgets based on input from the POW Europe coordinator and POW Europe presidium. Regularly brief the POW Europe coordinator and POW Europe presidium on the financial statements and the wider finance environment of the association to help guide forecasting and decision making.
- Support in preparing internal reports about whether budgets were followed and confirming that the financial statements are correct, together with financial reports for the annual impact report, donation reports and the accurate usage of earmarked and non earmarked funds.

### Requirements

- Proven work experience in bookkeeping, accounting and financial controlling
- Experience in a financial management position, with work experience in associations a definite plus
- Good German and English language skills
- Good organizational skills
- Relevant training and/or certifications in financial management regarding Austrian regulations

Time requirement estimation: 2 - 3 days per month



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*At POW, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity, gender expression, and any other characteristic. POW believes that building diversity is critical to the success of a global organization. We seek to recruit, develop, and retain the most talented people from a diverse candidate pool.*

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POW Europe is the European umbrella organization of Protect Our Winters, a 501(c)(3) nonprofit public benefit corporation, started by professional snowboarder Jeremy Jones in 2007 in the USA. POW Europe was founded in 2020 to help run European specific campaigns and help coordinate and amplify the work of the nine European POW chapters, encouraging passionate outdoor people to become effective climate advocates. We do this through educational initiatives, political advocacy and community-based activism.